 **RENTAL HOUSING APPLICATION**

P.O.Box 46
16301 ORIMATTILA

**1. Applicant’s details**

|  |  |
| --- | --- |
| Surname and former surnames (filling with block letters)      | First names (please underline call name)                  |
| Personal ID code      | Place of residence      | Tel./Mobile number      | Telephone to work      |
| Current address      | Postal code      | Profession      | Workplace      |
| Town/City      | Citizenship      | E-mail address      |
| Marital status[ ]  Single [ ]  Engaged [ ]  Common-law marriage [ ]  Married [ ]  Living separately [ ]  Divorced [ ]  Widow(er) |

**2. Co-applicant’s details**

|  |  |
| --- | --- |
| Surname and former surnames      | First names (please underline call name)            |
| Personal ID code      | Place of residence      | Mobile number      | Telephone to work      |
| Title/Profession/Trade      | Workplace      |
| Citizenship      | Address      | Postal code      | Town/city      |

**3. Other persons moving in with applicant (children)**

|  |  |  |
| --- | --- | --- |
| Surname1.       | First names      | Personal ID code      |
| 2.       |       |       |
| 3.       |       |       |
| 4.       |       |       |
| 5.       |       |       |

**4. Pets**

|  |  |
| --- | --- |
| [ ]  No [ ]  Yes | What kind, quantity?      |

**5. Housing applied for**

|  |  |  |  |
| --- | --- | --- | --- |
| Building type[ ]  block of flats | [ ]  row house | [ ]  detached house | [ ]  elderly housing |
| Desired type of the apartment   r+k or    r+k | Desired floor areaapprox.    m2 |
| Other wishes      |

**6. Moving to this locality to work**

|  |  |  |
| --- | --- | --- |
| Employer      | Employer’s address      | Start date of work  .  .20   |
|  |  |  |

**7. Details on current housing**

|  |  |  |  |
| --- | --- | --- | --- |
| Number of inhabitants       | Type of apartment      r+k | Floor area      m2 | Building type[ ]  block of flats [ ]  detached house[ ]  row house [ ]  elderly housing |
| Equipment of the apartment[ ]  sewer[ ]  water pipe[ ]  hot water [ ]  central/electric heating | [ ]  lift[ ]  indoor toilet[ ]  bathroom[ ]  sauna included in the apartment[ ]  balcony[ ]  wood heating | Condition of the apartment[ ]  excellent[ ]  good[ ]  saticfactory[ ]  weak[ ]  housing prohibition |
| Possession form[ ]  owner[ ]  main tenant[ ]  sub tenant | [ ]  student dermitory[ ]  living with parents | Rent/maintenance charge      € per month | Moving in yearyear       |

**8. Other reasons for need for housing**

|  |
| --- |
|       |

|  |
| --- |
| **9. Income** |
| Details of current gross monthly income € (earnings, unemployment benefit, pension statement) |
|  | Applicant fulfills | City notes |
| Applicant’s |       |       |
| Spouse’s/Common-law wife’s/husband’s |       |       |
| Others |       |       |
| Total |       |       |

**10. Signature**

|  |
| --- |
| The above details are hereby testified to be true. |
| Place and date        .  .20   | Signature |
| Name in block letters      |



FOR APPLICANT

ATTACHMENTS TO THE APPLICATION

 Following documents must be attached to the application:

1. **Taxation decision** (verotuspäätös) from all persons over 18 years age moving to the apartment of the most recent confirmed taxation.
2. Details of **current gross monthly income** from all persons moving to the apartment (earnings or pension statement, unemployment benefit, student’s study certificate etc.). In case some of the applicant’s is unemployed, must the tax card be shown with the application.
3. **Details of property**, if some of the person moving to the apartment owns a state-loan-family house or condominium must the redemption price calculation be attached to the application. Attached to the other real estate or housing documents must be provided eg. an estimate of the fair value of the property prepared by the building inspector or real estate broker. Statement of the possible debts must also be attached. If the owner has abandoned the property, a copy of the bill of sale has to be attached to the application.
4. Other attachments, eg. a medical certificate of health, certificate of dismissal etc.

SECURITY DEPOSIT Before the rental housing contract and the transfer of the keys security deposit for three months rent will be collected. Also a bank guarantee or a deposit book are accepted as a security deposit.

 The security deposit will be returned at the end of the tenancy.

 The security deposit will be paid to the account No

 **Orimattilan Osuuspankki FI86 5308 0720 0789 95**

**NOTE!** **Incomplete applications will not be taken into consideration.**

RENEWAL OF THE APPLICATION

 The application must be renewed every three months, either by personally visiting the superintendent's office or by telephone to the numbers listed below. At the same time must be reported of any change in the factual information.

ENQUIRIES + 358 44 781 3555 Virpi Kaikko, Office secretary

 E-mail firstname.surname@orimattila.fi

Mailing address Visiting address Opening hours

P.O.Box 46 Erkontie 11 mo - fr 10 am - 1 pm

16301 Orimattila 16300 Orimattila last weekday of the month

10 am - 4 pm